

Role: Credit Controller
Location: GWP Group (Cricklade)
Ref: GWP 18



Background Information

GWP Group based in Cricklade, Wiltshire are 'Innovators in Protective Packaging.' We are unique amongst UK packaging companies due to our extensive design and manufacturing expertise across the full spectrum of protective packaging products. We are proud to be key packaging manufacturers and packaging design partners to a very diverse mix of business clients.

Job Description

We are currently looking for an experienced Credit Controller to join the finance team in our Cricklade office. We are looking for a candidate who can demonstrate experience in the following areas;

- You will be required to develop, implement and maintain an effective and professional credit control system and assist with department administration support as required.
- You must be computer literate with a good working knowledge of Word and Excel, be numerate and have a professional telephone manner.
- Month end balancing and reconciliations.
- Liasing with customers to set up and manage new customer accounts, monitoring payments, ensuring that ledgers are followed up to agreed timescales and targets.
- Management of sales ledger; invoices, credit notes and Issuing statements.

We are looking for someone with excellent organisational and negotiating skills, together with eye for attention to detail.

The hours for this position are 09:00 to 17:00 Monday to Friday

To Apply:

Please provide CV and covering letter quoting the above reference to:

Personnel Department, GWP Group, Unit 20 Chelworth Park, Cricklade, Wiltshire, SN6 6HE

alternatively please apply via email to: recruitment@gwp.co.uk